

EXECUTIVE REPORT

*Nathan Rider, National Officer of Education
2019 Annual General Meeting
September 20-22nd, 2019, Niagara Falls ON*



I. ACTIVITIES OF NATIONAL OFFICER OF EDUCATION

1. Co-Chair of the Academic Roundtable (ART)

- a. The ART occurs on the 4th Sunday of each month.
- b. The ART Google Drive Folder can be found [here](#), and includes all meeting minutes from this year.
- c. ART provides a platform for VP Academics/Education from the various member schools to communicate with one another and the CFMS. Member schools use this forum to survey other schools on particular topics to guide their advocacy efforts at their home schools. Additionally, it is also an opportunity for the CFMS to update the various schools on national education related initiatives as well as gather feedback from the schools regarding major changes in the education portfolio.
- d. Some key discussion points this year have included the 8-week Elective Diversification Cap, policies for match day, National Board of Medical Examiners exams, applying for electives, etc.

2. Co-Chair of the Education Committee

- a. Collaborated with Maylynn Ding (Director of Education) and Rishi Sharma (Education Attaché to set priorities for each file lead on the education committee.
- b. Coordinated meetings with the Director of Education and Education Attaché in order to onboard each of the education committee file leads and discuss priorities and deliverables.
- c. Education Committee files & file leads include:
 - i. HHR – Ben Chen
 - ii. Accreditation – Cynthia Min
 - iii. uCMG – Avri Lynn Ding & Ailish Valeriano
 - iv. CBME – Silvio Ndoja & Vivesh Patel
 - v. Matchbook – Rafael Zaki
 - vi. Policy Liaison – Naomi Reaka & Sachin Pasricha
 - vii. IPE – Shirley Deng & Nikola Unic
 - viii. Tech & Innovation – Travis Pickett
 - ix. Choosing Wisely – Ajay Shah
 - x. CITAC – Siddharth Nath
 - xi. Research – Emily Mardian & Jenny Ma
- d. Provided logistical and directional assistance for each of the above file leads to help them complete their mandate.

3. Meetings attended as a substitute for Director of Education or Education Attaché

- a. It was not necessary to attend meetings on behalf of the Director of Education or Education Attaché during this year.

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II. PROGRESS ON EXISTING EDUCATION

COMMITTEE FILES (FROM FILE LEADS)



1. Accreditation

- a. File lead end year report will be submitted by the file lead.

2. Competency-Based Medical Education (CBME)

- a. File lead end year report will be submitted by the file lead.
- b. Acquired feedback from VP Academics regarding what is desired from a CBME session at SGM/CCME.
- c. Worked with the Royal College to develop a CBME session.
- d. Developed a Transition to Residency Guide with the Matchbook lead.
- e. Brainstormed ideas and recruiting writers for a position paper on CBME.

3. Health Human Resource (HHR)

- a. File lead end year report will be submitted by the file lead.
- b. There was difficulty getting information through a survey regarding HRR planning at each university. A survey sent to 15 schools only received 4 complete responses and 7 responses to date. This may indicate a lack of awareness of HRR planning among medical students.
- c. An HHR position paper is being drafted and literature search has begun. Options to move forward are being explored regarding the direction of the paper.

4. Inter-Professional Education (IPE)

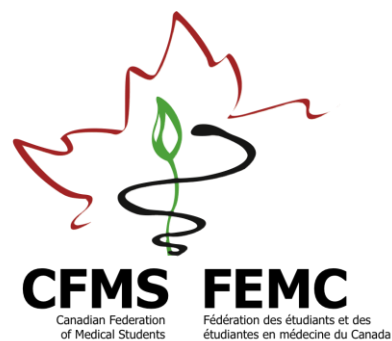
- a. File lead end year report will be submitted by the file lead.
- b. IPE is in the process of developing a telephone survey of IPE curricula across Canadian medical schools.
- c. IPE toolkits were not updated this year as this was done last year.
- d. Acquired IPE curricular maps for each school to inform the telephone survey.
- e. Filled out Research Ethics Board application for the IPE survey project.

5. Matchbook

- a. File lead end year report will be submitted by the file lead.
- b. Matchbook was expanded with a number of new sections.
- c. New items include:
 - i. Designing a Matchbook template for future iterations.
 - ii. Creating a new “Balancing Priorities in your Rank Order List” section.
 - iii. Creating a “Transition to Residency” section.
 - iv. Incorporating a “Tips from Previous Residents (2013-2018)” section to ensure the results of prior graduate surveys continue to be used.
 - v. Creating an “Applying to the USA” section.
 - vi. Created a “Working and Training in the NHS in the UK” section.
 - vii. Created summary tables of discount deals provided by CFMS.
 - viii. Created a “TL;DR” version of the Matchbook.
- d. English version of Matchbook pending; French version has encountered some setbacks

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and is pending but will be published soon.

6. Policy Liaison

- a. File lead end year report will be submitted by the file lead.
- b. The EdCom Policy Liaison ensured medical education position papers come to the table at CFMS in an organized fashion.
- c. Position papers for the SGM were:
 - i. Compassionate Transfer Position Paper, led by Gali Katznelson (Western)
 - ii. Clerkship Examinations Position Paper, led by Adrianna Gunston (U Sask)

7. Portal Liaison

- a. File lead end year report will be submitted by the file lead.

8. Technology and Innovation

- a. File lead end year report will be submitted by the file lead.
- b. Completed items include:
 - i. Developed a questionnaire to document supports for tech-related research, start-up supports, and extra-curriculars at each school.
 - ii. Currently examining whether CFMS should introduce national curricular guidelines for technology and innovation in medical school.
- c. Future directions:
 - i. Partnering with Joule/CMA on a technology and innovation project.

9. Unmatched CMG (uCMG)

- a. File lead end year report will be submitted by the file lead.

III. FUTURE DIRECTIONS FOR NATIONAL OFFICER OF EDUCATION

1. Streamline Matchbook process with a full team instead of a single file lead for next year to reduce the workload on a single individual.
2. Ensure Matchbook template is available to next year's team so they do not have to start from scratch again.
3. Continue to work to ensure file lead accountability and submission of file lead reports.

IV. MEETINGS ATTENDED

Date	Meeting	Location
Nov. 25, 2018	Academic Roundtable	Teleconference
Dec. 1, 2018	Introductory Meeting w/ Rishi Sharma (Ed. Attaché) & Maylynn Ding (Dir. Ed.)	Teleconference
Dec. 2, 2018	Onboarding Meeting with IPE File Lead w/ Rishi Sharma (Ed. Attaché) & Maylynn Ding (Dir. Ed.)	Teleconference
Dec. 7, 2018	Onboarding Meeting with HHR File Lead w/	Teleconference

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	Rishi Sharma (Ed. Attaché) & Maylynn Ding (Dir. Ed.)	
Dec. 7, 2018	Onboarding Meeting with CBME File Lead w/ Rishi Sharma (Ed. Attaché) & Maylynn Ding (Dir. Ed.)	Teleconference
Dec. 7, 2018	Onboarding Meeting with Matchbook File w/ Rishi Sharma (Ed. Attaché) & Maylynn Ding (Dir. Ed.)	Teleconference
Dec. 7, 2018	Onboarding Meeting with Policy Liaison File Lead w/ Rishi Sharma (Ed. Attaché) & Maylynn Ding (Dir. Ed.)	Teleconference
Dec. 8, 2018	Onboarding Meeting with uCMG File Leads w/ Rishi Sharma (Ed. Attaché) & Maylynn Ding (Dir. Ed.)	Teleconference
Dec. 8, 2018	Onboarding Meeting with IPE File Lead w/ Rishi Sharma (Ed. Attaché) & Maylynn Ding (Dir. Ed.)	Teleconference
Dec. 9, 2018	Onboarding Meeting with Accreditation File Lead w/ Rishi Sharma (Ed. Attaché) & Maylynn Ding (Dir. Ed.)	Teleconference
Dec. 16, 2018	Academic Roundtable	Teleconference
Jan. 19, 2019	Academic Roundtable	Teleconference
Jan. 20, 2019	Education Committee Meeting	Teleconference
Feb. 24, 2019	Academic Roundtable	Teleconference
Mar. 24, 2019	Academic Roundtable	Teleconference
April 11-12, 2019	Academic Roundtable	Niagara Falls
May 26, 2019	Academic Roundtable	Teleconference
June 23, 2019	Academic Roundtable	Teleconference
July 28, 2019	Academic Roundtable	Teleconference
August 24, 2019	Academic Roundtable	Teleconference

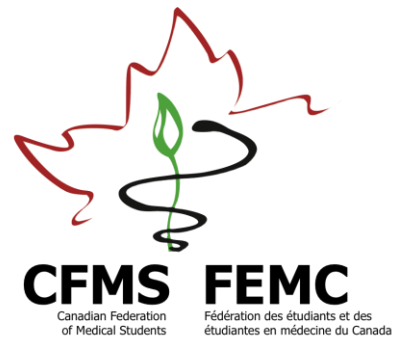
VI. CONCLUSIONS

I have enjoyed my year as National Officer of Education. This role has allowed me to continue working to improve the lives of medical students and to help hold medical schools accountable for maintaining a learning environment which meets high standards.

My role was largely administrative in nature. I supported the Director of, Education, Maylynn, and the Education Attaché, Rishi, by ensuring that things ran smoothly for the Academic Roundtable. Additionally, I directly oversaw projects undertaken by the Education Committee and supported each file lead in achieving the goals set by CFMS for their portfolio.

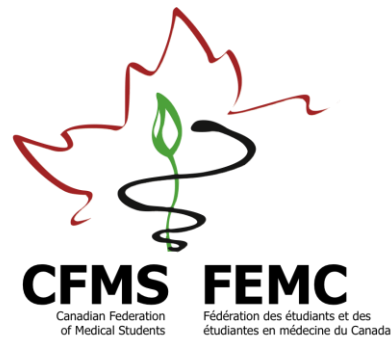
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Should you have any questions about my role, please do not hesitate to reach out to me at the contact information below. Thank you to the CFMS Board, and Rishi and Maylynn in particular, for their ongoing support in my role and for knowing where to find the answers to all my questions! I look forward to the year ahead.

Nathan Rider, BScH, BScH

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